

Notice of Non-key Executive Decision

Subject Heading:	Award of Chewing Gum Taskforce Contract
Decision Maker:	Imran Kazalbash
Cabinet Member:	Cllr Barry Mugglestone
SLT Lead:	Barry Francis, Director of Neighbourhoods
Report Author and contact details:	Max Graham, Associate Project Manager, max.graham@havering.gov.uk 01708 431784
Policy context:	As part of the Havering Plan within the Places theme: Making sure that our neighbourhoods are a great place to live by investing in them and keeping them clean, green and safe with access to quality parks and leisure facilities
Financial summary:	No income generation. Project to be fully funded by Keep Britain Tidy. £70,000 (£0.070m) provided for both Havering and Barking and Dagenham to deep clean public areas and remove chewing gum staining.
Relevant OSC:	Places OSSC
Is this decision exempt from being called-in?	Yes, it is a Non Key Decision by Officer

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The subject matter of this report deals with the following Council Objectives

Communities making Havering	<input type="checkbox"/>
Places making Havering	<input checked="" type="checkbox"/>
Opportunities making Havering	<input type="checkbox"/>
Connections making Havering	<input type="checkbox"/>

Part A – Report seeking decision

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DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

This report seeks authority from the Assistant Director for Public Realm to:

- (1) award the Chewing Gum Taskforce contract to Total Surface Solutions Limited (Company No. 05278639) to commence in October 2022 for a duration of at least 10 days, at a total cost of £34,894.44.

AUTHORITY UNDER WHICH DECISION IS MADE

Part 3 Responsibility for Functions of the Council's Constitution
3.4 Powers of Second Tier Managers

Contract Powers

- (a) To award all contracts below a total contract value of £500,000 but above the EU Threshold for Supplies and Services.

General Powers

- (a) To take any steps necessary for proper management and administration for their allocated portfolios.

STATEMENT OF THE REASONS FOR THE DECISION

Havering and Barking & Dagenham Councils have been awarded funding to deep clean pavements on Romford's South Street and the station forecourts of five District Line Stations in Barking and Dagenham.

A previous Executive Decision, published on 14 September 2022 and entitled: "Keep Britain Tidy: Chewing Gum Task Force", agreed to accept the funding and commence a tendering process for this contract.

Havering invited existing contractors in Fusion to provide quotes for the Chewing Gum Task Force project. The service recommends awarding the Chewing Gum Task Force contract to Total Surface Solutions.

Total Surface Solutions offered not only the best value for money for the Council but also offered to perform extra services free of charge. The quality of Total Surface Solutions' bid met the Council's quality requirements. They also offered to clean all road and street signs and street furniture adjacent to their work sites.

Both project managers from Havering and Barking and Dagenham assessed all bids thoroughly and both parties came to the same conclusion that Total Surface Solutions should be awarded the contract. Cost of the contract was the major criteria in the decision given the requirement to stick to the grant funding provided by Keep Britain Tidy.

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OTHER OPTIONS CONSIDERED AND REJECTED

Do nothing – the Council would lose the funding and it would not be possible to deep clean the area.

Carry out cleaning in house - Due to resource constraints at LBH in terms of staffing and equipment, LBH is unable to deep clean pavements and remove chewing gum staining with in-house teams. Should the situation have been different, officers would have sought to purchase further equipment for in-house street care teams rather than seeking to instruct a contractor to complete the works.

PRE-DECISION CONSULTATION

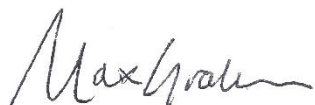
Councillor Mugglestone, Cabinet Member for Neighbourhoods, has been made aware of this project and is fully supportive.

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Max Graham

Designation: Associate Project Manager

Signature:



Date:07/10/2022

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Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

The Council has a statutory duty under Section 89 of the Environmental Protection Act 1990 in respect of any relevant highway, to ensure that the land is kept clear of litter and refuse and that the highway or road is kept clean. Section 62 of the Highways Act 1980 also provides for a general power of improvement of streets and highways. The recommendations within this report are compatible with the above statutory duties.

The Council is a contracting authority for the purposes of the Public Contracts Regulations 2015 (as amended) (PCR). The value of the contract is below the services contracts threshold of £213,447 and therefore is not subject to the full rigours of the PCR.

Officers have undertaken a procurement process in accordance with Havering's Contract Procedure Rules (CPR) and CPR 9.8 by obtaining three comparable written quotations using the Council's e-tendering suite, Fusion. The preferred Supplier was Total Surface Solutions Limited. Officers have satisfied themselves that Total Surface Solutions' bid represented the most economically advantageous tender for the Council overall.

FINANCIAL IMPLICATIONS AND RISKS

The entire project will be funded via the grant funding awarded by Keep Britain Tidy (KBT). London Borough of Havering (LBH) and London Borough of Barking & Dagenham (LBBD) will not exceed the £70,000 (£0.070m) awarded for this project. The value of this contract is £34,894.44 (0.035m).

This figure breaks down as £18,545.10 (£0.019m) for deep cleaning South Street in Romford and £16,349.34 (£0.016m) for deep cleaning five District Line station forecourts in Barking and Dagenham. Total: £34,894.44 (£0.035m).

Item	£0.000m
Keep Britain tidy grant funding up to	£(0.070)
LBH - Deep Cleaning South Street	£0.019
LBBD - Deep Cleaning five District Line Station forecourts	£0.016
Remaining funding	£(0.035)
Planned allocation of remaining funding	
LBH - 5 bins	£0.002
LBH - Chewing Gum removal Equipment	£0.015
LBBD - 5 Bins	£0.002
LBBD - Chewing Gum removal Equipment Equipment	£0.017
	£(0.0)

Havering will act as the lead authority and receive all funds from the grant funding provider before any works are carried out. Each Local authority will be responsible for

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Payment of invoices and retention of evidence documentation specific to their borough. As lead authority Havering will provide evidence of spend to the grant funding provider.

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

The recommendations made in this report do not give rise to any identifiable HR risks or implications that would affect either the Council or its workforce.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have due regard to:

- (i) the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are: age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

Every effort will be made to benefit all the demographics of our community involved in this project to ensure we reflect the diversity of Romford Town Centre.

Officers have been advised that this Executive Decision does not require an Equalities Impact Assessment as the project does not impact protected characteristics.

ENVIRONMENTAL AND CLIMATE CHANGE IMPLICATIONS AND RISKS

The deep cleaning of Romford Town Centre alongside the purchase of recyclable chewing gum bins will allow for the proper disposal of chewing gum alongside providing a clean environment for residents.

The benefits of this project are environmental and will have no positive or negative effect on climate change.

BACKGROUND PAPERS

A previous Executive Decision published on 14th September 2022 and entitled: "Keep Britain Tidy: Chewing Gum Task Force"

APPENDICIES

None

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Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Details of decision maker

Signed:



Name: Imran Kazalbash

Cabinet Portfolio held:

CMT Member title: Assistant Director for Public Realm

Head of Service title

Other manager title:

Date: 07/10/2022

Lodging this notice

The signed decision notice must be delivered to Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on _____

Signed _____